

Minutes

Saline County Airport Commission Saline County Regional Airport January 17, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Absent</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Steve Dannaway - DNT Media, Hannah McFarland - Test Now, Jason Brown - Bryant Chamber of Commerce, Dustin Holley

IV. Approve Minutes: Motion to approve by Col. Harv Shelton, seconded by Charles Best. Motion carried.

V. Treasurer Report: Motion to approve by Jimmy Fields, seconded by Gene McPherson. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- RFP for KSUZ Website - DNT would like to give us the website and maintain it for \$100.00/year. - **Motion to table until next meeting by Brandon Guillot.**
- Hannah McFarland - Testing Center Agreement (as drafted by Will Gruber) - **This topic is still being discussed with Ms. Fields-Pack from the FAA. In addition, Ms. McFarland has not heard back from PSI, so this will have to be postponed until next meeting.**
- Minimum Building Standards Document - **Make changes in accordance with the new recommendations.**
- Chuck Collins Proposal- Is currently building a 60' x 120' hangar and would like to build a 100' x 100' as well. - **Table until Feb. meeting so that Mr. Collins is able to attend.**
- Will Gruber - Reviewed our liability for the airshow, and concluded that WOB needs to be covered specifically by airshow insurance, and we need to establish a fair market value of the use of the airport for two days. - **Per Brandon Guillot's recommendation, work with Angie Drummond to determine the FMV, given her background as Saline County Comptroller and CPA.**

VII. New Business:

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, February 21st, 2022 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport February 28th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present via Telephone</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Present</u>

III. Guest Introductions: Marvin Padgett - Granite Mountain Quarry, Clint Newcomb, Angie Drummond - Saline County Comptroller, Will Gruber - Saline County Attorney, Sheri Brown - Bryant Resident, Karl West, Anna Brimhall - Bryant Chamber, Steve Dannaway - DNT Media, Grace White - Intern, Patrick Schroeder - Bryant Chamber

IV. Approve Minutes: Motion to approve by Charles Best, seconded by Col. Harv Shelton.

V. Treasurer Report: Motion to approve financials by Jimmy Fields, seconded by Gene McPherson. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- RFP for KSUZ Website - DNT would like to give us the website and maintain it for \$100.00/year. **Motion to table for a month by Jimmy Fields, seconded by Gene McPherson. Motion carried.**
- Hannah McFarland - Testing Center Agreement (as drafted by Will Gruber) - **Table until next month.**
- Chuck Collins Proposal- Is currently building a 60' x 120' hangar and would like to build a 100' x 100' as well. - **Is unable to attend this meeting as well.**
- Airport FMV for Airshow Use - Working with Angie Drummond to establish this. **Rough draft of Airshow Agreement was issued to the Commission and the Bryant Chamber of Commerce. Both parties will review and come back with recommendations.**

VII. New Business:

- Taxiway Safety Area Phase II Task Order - **Motion to approve by Col. Harv Shelton, seconded by Jimmy Fields. Motion carried.**
- Approval of Clint Newcomb 60' x 60' Hangar Plans - **Motion to approve by Jimmy Fields, seconded by Gene McPherson. Motion carried.**
- Granite Mountain - Proposition for using haul road - **Recommendation by Brandon Guillot for Granite Mountain to provide safety plans and implementation strategies. After discussion with the FAA, the Commission will review this topic.**
- Angie Drummond - Online payments from tenants

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, March 21st, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport March 21st, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Grace White - Intern, Matt Roddy - Michael Baker Engineering, Will Gruber - Saline County Attorney

IV. Approve Minutes: Motion to approve by Charles Best, seconded by Jimmy Fields. Motion carried.

V. Treasurer Report: Motion to accept as presented by Jimmy Fields, seconded by Gene McPherson. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- RFP for KSUZ Website - DNT would like to give us the website and maintain it for \$100.00/year.
- Hannah McFarland - Testing Center Agreement- **Brandon Guillot will personally reach out to Ms. Katie Fields-Pack with the FAA to see if he can discuss this further. In the meantime, we will reach out to Ms. McFarland to see if she has received a response from PSI Exams.**
- Chuck Collins Proposal- Approve hangar plans for both 60' x 120' and 100' x 100' hangars. **Mr. Collins was unable to prepare plans before this meeting, so we will table this topic until next month.**
- Granite Mountain - Expanded details on the use of the haul road for Granite Mountain Quarry. **No update from Marvin Padgett with GMQ.**
- Hangar Development Standards - **Will Gruber will make additional changes in accordance with Commission recommendations.**

VII. New Business:

- Deputy Chase Daily- Desires a position as an employee or intern at the airport. **At this time, there is no need for an additional employee or intern at the airport. Once the intern position opens up, we will reach out to Deputy Daily to see if he is still interested.**
- Jimmy Fields Reappointment - **Motion by Brandon Guillot that Jimmy Fields be reappointed to his position on the Airport Commission, seconded by Charles Best. Motion carried.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, April 18th, 2023 @ 6:00 PM

**Minutes
Saline County Airport Commission
Saline County Regional Airport
April 18th, 2023
MEETING WILL START AT 6:00 P.M.**

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Present</u>

III. Guest Introductions: Jason Brown, Shelly Platt, Karl West, Patrick Schroeder, Grace White, David Roberts, Matt Roddy, Angie Drummond, Will Gruber

IV. Approve Minutes: Motion to approve as presented by Charles Best, seconded by Gene McPherson. Motion carried.

V. Treasurer Report: Motion to approve financials by Jimmy Fields, seconded by Gene McPherson. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- RFP for KSUZ Website - DNT would like to give us the website and maintain it for \$100.00/year. - **Saline County has signed a contract with Revise for managing our government website. It is Will Gruber's recommendation that the Saline County Airport remain in-line with the entirety of Saline County, and therefore the Saline County Airport Commission respectfully and graciously declined DNT Media's offer.**
- Hannah McFarland - Testing Center Agreement - **No update from Hannah McFarland.**
- Chuck Collins Proposal- Approve hangar plans for both 60' x 120' and 100' x 100' hangars. - **Unable to provide plans for this meeting. Postpone until May.**
- Granite Mountain - Expanded details on the use of the haul road for Granite Mountain Quarry. **Postpone until May Meeting.**
- Hangar Development Standards - see updates from Will Gruber. **Once updates from Will have been completed, the document will be sent out again for public comment.**

VII. New Business:

- WOB 2023 Update - **The Bryant Chamber of Commerce had some timeline issues in regards to the airshow, and felt that it was in the best interest of the Bryant Chamber of Commerce, the community, and the Saline County Airport to cancel the WOB Airshow for 2023.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, May 16th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport May 16th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Absent</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Absent</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Matt Roddy - Michael Baker Engineering

IV. Approve Minutes: Motion to approve as presented by Col. Harv Shelton, seconded by Gene McPherson. Motion carried.

V. Treasurer Report: Motion to accept all financial reports as presented, seconded by Charles Best. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **No Update**
- Chuck Collins Proposal- Approve hangar plans for both 60' x 120' and 100' x 100' hangars. **Motion to approve 100'x100' hangar, contingent upon satisfactory geotech reports from that area by Gene McPherson, seconded by Col. Harv Shelton. Motion carried. Matt Roddy will receive quotes for geotech reports, and then the Commission will decide whether they will cover cost or ask Chuck Collins to cover cost.**
- Granite Mountain - Expanded details on the use of the haul road for Granite Mountain Quarry. **No update from GMQ at this time.**
- Hangar Development Standards - Currently out for public comment.
- SUZ Entitlement Transfer- All transfer documents have been completed.

VII. New Business:

- Approve ability of Commissioners to attend monthly Commission meetings virtually, and make motions and votes virtually - **Motion to allow commissioners to attend and vote at monthly commission meetings virtually by Brandon Guillot, seconded by Gene McPherson. Motion carried.**
- Aaron Parsons - Callout Fees - **Motion by Brandon Guillot that after hours call outs on nights and weekends would be 3 hours of OT for the employee, contingent upon approval by the County, seconded by Col. Harv Shelton. Motion carried.**
- AJ Ambort - Vending Machines - **AJ will talk to County to see if they currently have a contract with a vending company.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, June 20th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport June 20th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Present</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Angie Drummond - Saline County Comptroller, Matt Roddy - MB Engineering

IV. Approve Minutes: Motion to approve as presented by Charles Best, seconded by Col. Harv Shelton

V. Treasurer Report: Motion to approve as presented by Gene McPherson, seconded by Jimmy Fields. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **No update.**
- Chuck Collins Proposal- Approve hangar plans for 60' x 120' hangar. - **No plans ready to present at this time.**
 - Geotech quote from Matt Roddy - **Postpone the geotech until a greater need is demonstrated for the work to be performed due to a limit in available funding and uncertainty of location of future construction.**
- Granite Mountain Quarry - Use of haul road and response from ALCOA. - **Current use of the haul road and any future use of the haul road will come to a complete stop, in order to best satisfy the requests of ALCOA that the land not be open to the public. Any future inquiries should be directed to the Deed Restrictions and Conservation Easement documents. The Conservation Easement graphic is posted in the conference room of the terminal building at 1100 Hill Farm Road for future reference.**
- Hangar Development Standards - All public comments have been incorporated. - **Finalized document will be voted on at the July Commission meeting.**
- Aaron Parsons - Callout Fees - **Brandon is waiting on a response from Christy Peterson to establish the best path forward to setting up the minimum 3 hour call-out for Saline County Airport Employees.**
- AJ Ambort - Vending Machines - waiting on County to provide more info. They bid it out a couple of years ago. - **AJ Ambort is still waiting on a response from the County to best make a decision in line with the County.**

VII. New Business:

- **Col. Harv Shelton Commission Term Expiration - Col. Harv Shelton is in favor of continuing to stay on the Board of Commissioners for the Airport. Motion by Charles Best to make the recommendation to the County Judge for the reappointment of Col. Harv Shelton to the Saline County Regional Airport Board of Commissioners, seconded by Jimmy Fields. Motion carried.**

VIII. Reimbursable:

IX. Adjourn: 7:10 PM CST

Next regular meeting, July 18th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport July 18th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Present</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Absent</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Patrick Schroeder - Bryant Chamber, Jerry Holmsley - Airshow Coordinator, Steve Dannaway - DNT Media, Matt Roddy - Michael Baker Engineering, Will Gruber - County Attorney, Rhonda Sanders - Bryant Chamber

IV. Approve Minutes: Motion to approve as presented by Col. Harv Shelton, seconded by Jimmy Fields. Motion carried.

V. Treasurer Report: Motion to approve financials as presented by Jimmy Fields, seconded by Charles Best. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **No answer from PSI yet.**
- Chuck Collins Proposal- Approve hangar plans for 60' x 120' hangar. - **Still waiting on interest rates to come down.**
- Hangar Development Standards - All public comments have been incorporated. - **Document is fully complete.**
- Aaron Parsons - Callout Fees - **This topic needed to go to the Quorum Court**
- AJ Ambort - Vending Machines - waiting on County to provide more info. They bid it out a couple of years ago. - **The contract that the County had been operating under has since expired. The Saline County Regional Airport would like to be added to the list of facilities to be serviced under the next contract that the County enters into.**
- Col. Harv Shelton Commission Term Expiration- **Col. has been resworn into the Commission and his term has been renewed.**

VII. New Business:

- Rhonda Sanders - Bryant Chamber of Commerce, Wings Over Bryant Discussion - **Motion to approve the WOB Contract as presented by Chris Holmes, seconded by Jimmy Fields. Motion carried.**
- Sharon Crow - Home2 Suites by Hilton Partnership - **Commission would like to see something in writing**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, August 15th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport August 15th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present via Webex</u>
	Chris Holmes	<u>Present</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present via Telephone</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Present</u>

III. Guest Introductions: Sharon Crow - Home2 Suites, Charla Dumas, Matt Roddy - MBI, Kolton Jones - Saline County Attorney

IV. Approve Minutes: Motion to approve as presented by Col. Harv Shelton, seconded by Gene McPherson, motion carried.

V. Treasurer Report: Motion to approve Treasurer's Report by Chris Holmes, seconded by Charles Best. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **Requested update from Hannah**
- Chuck Collins Proposal- Approve hangar plans for 60' x 120' hangar. - **Still waiting on interest rates to come down**
- Aaron Parsons - Callout Fees - **Aaron Parsons will email the statute information regarding this topic to Kolton Jones for his review, in order to determine if this topic needs to be taken in front of the Quorum Court, or if it can be decided upon solely by the Saline County Regional Airport Commission.**
- AJ Ambort - Vending Machines - **County needs to rebid this as they do not currently have a contract. When they do, we will be added to one of the locations that is serviced under the contract.**

VII. New Business:

- Sharon Crow - Home2 Suites by Hilton Partnership - **Kolton Jones and the Commission will review the agreement from Home2 Suites and then discuss at the next Commission meeting.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, September 19th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport September 19th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Absent</u>
	Chris Holmes	<u>Absent</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Present</u>

III. Guest Introductions: Matt Roddy - MBI, Angie Drummond - Saline County Comptroller, Kolton Jones - Saline County Attorney, Andrew Finne - Tenant

IV. Approve Minutes: Motion to approve as presented by Charles Best, seconded by Col. Harv Shelton. Motion carried.

V. Treasurer Report: Motion to approve as presented by Gene McPherson, seconded by Charles Best. Motion carried.

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **No update from Hannah.**
- Chuck Collins Proposal- Approve hangar plans for 60' x 120' hangar. - **Has decided he will let this spot go to someone else. Instead, he is seeking a 100'x100' on the south end of Dr. Mason's hangar.**
- Aaron Parsons - Callout Fees - **After Kolton Jones' review of the statutes related to our Commission, he feels confident that our Commission has the authority to make this change to our callout processes and procedures without approval from the Quorum Court. Motion to pay airport employees a minimum of 3.0 hours for any callout stemming from a service need from an aircraft who is assessed the standard \$150 callout fee by Aaron Parsons, seconded by Gene McPherson. Motion carried.**
- AJ Ambort - Vending Machines - **Judge Matt Brumley informed the Commission that the County is looking to "shed any vending options" that the County has, so the Airport will not be able to align with any future vending contracts that the County may enter into, due to the small economic scale of the future number of vending machines that the County is looking to use.**
- Sharon Crow - Home2 Suites by Hilton Partnership - **Gather more information from other hotels in the area to see what they have to offer before we make a decision.**

VII. New Business:

- Andrew Finne - Wedding in DNT Media's Hangar - **Andrew would like to have a wedding in DNT Media's hangar on Sunday of Memorial Day weekend with around 200 guests. Brandon would like to see a plan of how they intend to control parking, pedestrians, gates, FOD, and then the Commission will review at a later date.**
- Wayne Bolden and Dr. Stroud Asphalt work - Bid from Thomas D.B. Collins - **The Commission would like to know when Bolden and Dr. Stroud will be ready for this project to happen. This will help us know what grants we will be able to use. The Commission would also like to discuss if it is possible to combine this project with the ramp extension project on the south end of the airport.**
- Backup Generator for Airport - Discussion - **AJ will look into generator requirements and associated pricing and the Commission will discuss at a later date.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, October 17th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport October 17th, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Present via telephone</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Matt Roddy - MBI, Kolton Jones - Saline County Attorney, Dustin Holley - KSUZ Tenant and AOPA Rep.

IV. Approve Minutes: Motion by Col. Harv Shelton, seconded by Gene McPherson. Motion carried.

V. Treasurer Report: Motion to approve as presented by Jimmy Fields, seconded by Col. Harv Shelton

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- Hannah McFarland - Testing Center Agreement - **Due to no update from PSI, this item will be removed from the agenda.**
- AJ Ambort - Vending Machines - **A tenant of KSUZ has volunteered to manage the vending machines (keep them stocked, keep the funds produced by them, etc.). Kolton Jones will look into this to see if there is any problem with doing this, and create a vending machine agreement for the tenant and the airport to enter into.**
- Andrew Finne - Wedding in DNT Media's Hangar - **Looking for a plan from Andrew Finne**
- Wayne Bolden and Dr. Stroud Asphalt work - Bid from Thomas D.B. Collins - **Road Dept. is willing to perform the work**
- Backup Generator for Airport - **Postponed until later date when new grants become available**

VII. New Business:

- Jet-A Pump and Motor Failure - **The Commission reviewed the estimates from both SPATCO and Rebel services for the parts and labor to replace both the 100LL and Jet-A pump and motor assemblies. Given that both estimates came in very close and that Rebel Services specializes in working on aviation fueling equipment, the Commission would like to go with Rebel Services for providing the parts and performing the work. Motion by Gene McPherson to accept Rebel Services quote, seconded by Jimmy Fields. Motion carried.**
- CIP FY25 - **Motion to approve CIP FY25 as presented by Jimmy Fields, seconded by Charles Best. Motion carried.**

- Hangar Access Drive and Parking Lot - Price Increase - **Matt Roddy will update the drawings to reflect the change of the 60' x 120' hangar being split into two (2) 60' x 60' hangars. The Commission will review the updated drawings at the next Commission meeting.**

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, November 21st, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport November 21st, 2023

MEETING WILL START AT 6:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Absent</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Present</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Present</u>
	Aaron Parsons	<u>Absent</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions:

IV. Approve Minutes: Motion to approve minutes and financials as presented by Jimmy Fields, seconded by Chris Holmes. Motion carried.

V. Treasurer Report:

- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- AJ Ambort - Vending Machines - **Motion to approve the Vending Machine Agreement as supplied by Kolton Jones by Jimmy Fields, seconded by Col. Harv Shelton. Motion carried.**
- Andrew Finne - Wedding in DNT Media's Hangar - **Motion to approve safety plan as presented by Jimmy Fields, seconded by Chris Holmes. Motion carried.**
- Wayne Bolden and Dr. Stroud Asphalt work - Bid from Thomas D.B. Collins - **Waiting on County Road Dept. to perform the work.**
- Jet-A Pump and Motor Failure - **Rebel Services is waiting on all of the parts to come in.**
- 60' x 120' hangar split into two 60' x 60' hangars -**Table until we have updated drawings reflecting the hangar split.**

VII. New Business:

- Daniel Castleberry - 100' x 100' hangar proposal - **Commission Chairman recommends that a working group (Jimmy Fields, Gene McPherson, Matt Roddy, AJ Ambort, and Daniel Castleberry) gathers to discuss this topic further before the next commission meeting.**
- Happy Thanksgiving!

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, December 19th, 2023 @ 6:00 PM

Minutes

Saline County Airport Commission Saline County Regional Airport December 18th, 2023

MEETING WILL START AT 5:00 P.M.

I. Call to Order:

II. Roll Call:	Brandon Guillot, Chairman	<u>Present</u>
	Charles Best, Vice Chairman	<u>Present</u>
	Jimmy Fields, Sec. /Treasurer	<u>Present</u>
	Chris Holmes	<u>Present</u>
	Col. Harv Shelton	<u>Present</u>
	Gene McPherson	<u>Absent</u>
	Aaron Parsons	<u>Present</u>
	Pat Bisbee, JP	<u>Present</u>
	Judge Matt Brumley	<u>Absent</u>

III. Guest Introductions: Matt Roddy - MBI

IV. Approve Minutes: Motion to approve as presented Col. Harv Shelton, seconded by Jimmy Fields. Motion carried.

V. Treasurer Report: - Motion to accept as presented by Jimmy Fields, seconded by Chris Holmes. Motion carried.

- 2024 Budget Proposal - **Motion to approve as presented by Gene McPherson, seconded by Chris Holmes. Motion carried.**
- County Financials Report
- Airport Financial and Sales Report
- Manager's Update

VI. Unfinished Business:

- AJ Ambort - Vending Machines - **Vending machines have been taken over by a member of the airport and flying club. The agreement which was provided by the County Attorney has been signed by the individual.**
- Wayne Bolden and Dr. Stroud Asphalt work - **No update from Road Dept.**
- Jet-A Pump and Motor Failure - **All work has been completed by Rebel Services, the airport is waiting to be invoiced for this work.**
- 60' x 120' hangar split into two 60' x 60' hangars - Review updated drawings on the hangar split - **Yes, the hangars can be split. Sewer, electrical, and water connections need to be made to the additional hangar.**
- Daniel Castleberry - 100' x 100' hangar proposal - Update from the working group - During the discussions from the working group, the Commission determined that the tenant of the maintenance hangar would have to cover a loan note of around \$7,000.00/month, unless other financial options or routes are available to lower this number. The Commission agreed that a special meeting would need to take place Thursday (12/21/23) to discuss this topic further.

VII. New Business:

- Land Lease Application and Agreement - table until next meeting

VIII. Reimbursable:

IX. Adjourn: Next regular meeting, January 16th, 2023 @ 6:00 PM