



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING  
AND  
FINANCE COMMITTEE MEETING  
AGENDA**

**DATE-----October 2, 2023**

**PLACE-----Saline County Courthouse, Courtroom #3**

**6:30 P.M.-----Call meeting to Order**

**PUBLIC WORKS AND SAFETY COMMITTEE MEETING:**

**APPROVAL OF MINUTES**

**Exhibit A: Resolution Expressing the Willingness of Saline County to Utilize Federal-Aid Funds for the Southwest Trail Project from the Pulaski County Line to Germania Road**

**FINANCE COMMITTEE MEETING:**

**APPROVAL OF MINUTES**

**Exhibit B: Ordinance Amending 2023 Saline County Budget Ordinance 2022-36 to Appropriate Funds Related to the Justice Assistance Grant Program**

**Exhibit C: Ordinance Amending 2023 Saline County Budget Ordinance 2022-36**

**ADD-ON:**

**OTHER BUSINESS:**

**PUBLIC WORKS & SAFETY COMMITTEE MEETING  
and  
FINANCE COMMITTEE MEETING  
September 5, 2023 MINUTES**

**Committee Members:**

Pat Bisbee, District 1	Josh Curtis, District 7
Everette Hatcher, District 2	Ed Albares, District 8
Carlton Billingsley, District 3	C. J. Engel, District 9
Barbara Howell, District 4	Jim Whitley, District 10
Justin Rue, District 5 <b>ABSENT</b>	Clint Chism, District 11
Rick Bellinger, District 6	J. R. Walters, District 12
	Keith Keck, District 13

**PUBLIC WORKS AND SAFETY COMMITTEE MEETING**

Pat Bisbee called the meeting to order. Motion made by Keith Keck, second by Clint Chism to approve the minutes from the Public Works & Safety Committee Meeting held on August 7, 2023. Vote was unanimous, motion carried.

**Exhibit "A":** Ordinance Amending Ordinance No. 2010-13 to Amend the Saline County Personnel Policy Manual – Motion to approve made by Carlton Billingsley, second by Barbara Howell. Vote was unanimous, motion carried.

**Discussion Item: Ordinance Amending Ordinance 2004-34, the Litter Control Ordinance** – Kolton brought it to the attention of the Quorum Court that some of the language we are proposing in the amended Ordinance conflicts with State Law. He recommended we change our language so that we don't have problems in the future. The process to do that will have to be handled at the September 18th Quorum Court meeting. Rick Bellinger announced that there is a Saline River Clean-up day scheduled for September 16<sup>th</sup>. He will email the details to everyone as soon as he can.

**Discussion Item: Appointment to the Saline County Library Board to Replace Vacancy Expiring June 30, 2027 due to Resignation of Current Board Member** – Judge Brumley presented the biography of his recommended appointment, Mr. Richard McKeown. He then introduced Mr. McKeown to the Committee and allowed them to ask questions of him.

Motion to Adjourn made by J. R. Walters, second by Barbara Howell, meeting was adjourned.

**FINANCE COMMITTEE MEETING**

Josh Curtis called the Finance Committee Meeting to Order. Motion to approve the Minutes for the Finance Committee Meeting held on August 7, 2023 made by Carlton Billingsley, second by Barbara Howell. Vote was unanimous, motion carried.

**Exhibit "B": Ordinance Amending 2023 Saline County Budget Ordinance 2022-36 -** Motion to approve made by J. R. Walters, second by CJ Engel. Vote was unanimous, motion carried.

**Exhibit "C": Ordinance Amending 2023 Saline County Budget Ordinance 2022-36 for Additional Expenses Resulting from Saline County and Bryant 911 Emergency Center Consolidation** – Motion to approve made by J. R. Walters, second by Keith Keck. Vote was unanimous, motion carried.

**Action Item:** Request to Increase New Hire at the Assessors Personal Property office from \$14.87 to \$16.58 due to the 5 years of prior experience the employee is bringing back to the position, retroactive to the hire date of 8/02/2023. No additional funds needed for this request.

**Action Item:** Request to increase a New Hire at the Saline County OEM Office from \$76,017 to \$84,464 due to the experience the employee is bringing to the position, retroactive to the hire date of 8/14/2023. No additional funds needed for this request due to the removal of a position.

**Action Item:** Request to accept the rerate of the OEM Deputy Director position to include the Fire Service Coordinator duties and increase the hiring range for the position up to the new midpoint of \$67,629. Request to go ahead and post the position but not fill it until approval has been given by the Quorum Court. No additional funds needed for this request due to the removal of a position.

Motion made by Rick Bellinger, second by Jim Whitley to read all three Action Items and vote on them at the same time. Motion was unanimous, Action Items passed.

Judge Brumley read a Proclamation naming September 10 – 16, 2023 as Suicide Prevention Week for Saline County, Arkansas. He then presented it to CJ Engel, who had requested the Proclamation.

**ADD-ON:** No add-ons.

**COMMENTS:** No comments from the Committee Members.

**PUBLIC COMMENT:**

1. Betty Van Bibber – was to speak on the Library issue but then changed topics. Mr. Curtis admonished her to please stick to an issue on the Agenda.

Motion to adjourn made by J.R. Walters, second by Jim Whitley. Vote was unanimous, meeting adjourned.

RESOLUTION NO. 2023 - \_\_\_\_\_

SALINE COUNTY QUORUM COURT  
FEDERAL-AID PROJECT RESOLUTION

A RESOLUTION EXPRESSING THE WILLINGNESS OF SALINE COUNTY TO UTILIZE FEDERAL-AID FUNDS FOR THE FOLLOWING CITY PROJECT:  
SOUTHWEST TRAIL: PULASKI COUNTY – GERMANIA ROAD

WHEREAS, Metroplan has approved Federal-Aid Highway Infrastructure Grant Program attributable funds for the project at the following Federal and County participating ratios, up to the maximum Federal-Aid available:

Type Work	Work Phase	Federal %	County %
Projects that reach construction	Preliminary Engineering	80	20
	Right-of-Way	80	20
	Utilities	80	20
	Construction	80	20
	Construction Engineering	80	20
Projects that never progress to construction	All Phases	0	100

NOW THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS THAT:

**Section I:** The County will participate in accordance with its designated responsibilities in this project.

**Section II:** The Saline County Judge Matt Brumley or his designated representative is hereby authorized and directed, on behalf of the Saline County Quorum Court, to execute all appropriate agreements and contracts necessary to expediate the construction of this County project.

**Section III:** The County pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this 16<sup>th</sup> day of October, 2023.

APPROVED: \_\_\_\_\_  
MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_  
DOUG CURTIS  
SALINE COUNTY CLERK

EXHIBIT "B"

APPROPRIATION ORDINANCE NO. 2023 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; TO APPROPRIATE AND TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND FOR OTHER PURPOSES."

WHEREAS, the Sheriff received a reimbursable Justice Assistance Grant (JAG) Program for the 2023-2024 grant period. The Sheriff requests to appropriate the grant funds of \$14,657.00 from Fund 3761 - JAG Grant, Sheriff Department, for small equipment to be purchased in accordance with grant application. This reimbursable grant will be upfronted by County General and returned back to County General upon the completion of the grant (Article 1); and

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$29,314.00 is hereby appropriated in the JAG Grant, Sheriff Department budget as follows:

Line Item	Description	Amount
3761.0400.2002	Small Equipment	\$14,657.00
3761.0400.9999	Transfers Out – to Co. General	\$14,657.00

Article 2. Anticipated revenues for Fund 3761 will be increased for the amount of \$29,314.00, and the Saline County Treasurer shall transfer funds of \$14,657.00 from Fund 1000 County General to Fund 3761 – JAG Grant to upfront this reimbursable grant.

Article 3. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: OCTOBER 16, 2023

APPROVED \_\_\_\_\_  
MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_  
DOUG CURTIS  
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

**EXHIBIT "C"**

**APPROPRIATION ORDINANCE NO. 2023 - \_\_\_\_\_**

**BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**"AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; TO APPROPRIATE AND TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND FOR OTHER PURPOSES."**

**WHEREAS**, the Tax Collector has requested to transfer part-time help to overtime in the County General (1000), Tax Collector Department (0104) budget for salaries (Article 1); and

**WHEREAS**, the 911 Board approved the purchase of equipment and software needed in order to integrate the City of Bryant communication center and split the expenses by reimbursement to the County. The 911 Communications Manager requests to transfer Computer Software/Support to Capital Outlay – Machinery & Equipment in the 911 Emergency Fund (3020) budget for the purchase of the needed equipment and increase appropriated revenues for the reimbursement that will be received from the City of Benton and the City of Bryant (Article 2); and

**WHEREAS**, the Road Department needs to purchase two (2) new tractors. The County Judge requests to transfer Capital Outlay – Concrete to Capital Outlay – Machinery & Equipment in the Road Fund (2000) (Article 3); and

**WHEREAS**, the Sheriff has requested to transfer Other Miscellaneous to Capital Outlay – Machinery & Equipment and appropriate additional unappropriated balance in the (3415) Sheriff's Law Enforcement Protection Services & Detention Fund budget for the installation of a complete roof top lightning protection system to help alleviate the continuous claims from lightning damage to the facility and security systems (Article 4); and

**WHEREAS**, the County Circuit Clerk expressed a need to resolve a transfer overage in both Fund 3006 – County Recorder Cost Fund-75% and Fund 3404 – County Recorder Cost Fund-25% that was caused by Appropriation Ordinance No. 2023-10. (Article 5); and

**WHEREAS**, the Maintenance Department received insurance proceeds of \$8,257.08 as a result of hail damage to a vehicle, and the County Judge requests those funds be appropriated into the Fund 1000 – Maintenance Department (0108) Repairs & Maintenance budget (Article 6); and

**WHEREAS**, the Finance Committee previously met and approved this request.

**NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:**

**Article 1.** That the sum of \$25,000.00 is hereby transferred in the County General, Tax Collector Department budget as follows:

<b>Transfer From</b>	<b>Description</b>	<b>Transfer To</b>	<b>Description</b>	<b>Amount</b>
1000.0104.1002	Part-Time Help	1000.0104.1005	Overtime	\$25,000.00

**Article 2.** That the sum of \$56,571.00 is hereby transferred in the 911 Emergency Services Fund budget and 911 Emergency Fund anticipated revenue increased by \$44,034.00 as follows:

Transfer From/ Line Item	Description	Transfer To	Description	Amount
3020.0501.3102	Computer Software	3020.0501.4004	C/O-Machinery&Equip	\$56,571.00
3020.8725	Reimb-Miscellaneous			\$44,034.00

**Article 3.** That the sum of \$111,000.00 is hereby transferred in the County Road budget as follows:

Transfer From	Description	Transfer To	Description	Amount
2000.0200.4050	C/O - Concrete	2000.0200.4004	C/O – Machinery & Eq	\$111,000.00

**Article 4.** That the sum of \$13,000.00 is hereby transferred and the sum of \$22,900.00 is appropriated from beginning fund balance in the Sheriff's Law Enforcement Protection Services & Detention Fund budget as follows:

Transfer From/ Line Item	Description	Transfer To	Description	Amount
3415.0418.3100	Other-Misc.	3415.0418.4004	C/O – Machinery & Eq	\$13,000.00
3415.0418.4004	C/O – Machinery & Eq			\$22,900.00
3415.5000	Beginning Fund Balance			\$22,900.00

**Article 5.** That the sum of \$800,959.92 is hereby transferred/appropriated in the County General Fund, the County Recorder Cost Fund-75% Fund, and the County Recorder Cost Fund-25% Fund budgets as follows:

Line Item	Description	Amount
3006.0102.9999	Transfers Out	\$200,239.98
1000.8893	Transfers In	\$200,239.98
3404.8893	Transfers In	\$200,239.98
1000.0107.9999	Transfers Out	\$200,239.98

**Article 6.** That the sum of \$8,257.08 is hereby appropriated in Fund 1000 – Maintenance Department (0108) budget and anticipated revenues be increased for Insurance Proceeds as follows:

Line Item	Description	Amount
1000.0108.2023	Parts & Repairs	\$8,257.08
1000.8718	Ins. Proceeds (Damages & Loss)	\$8,257.08

**Article 7.** It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: OCTOBER 16, 2023

APPROVED \_\_\_\_\_  
MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_  
DOUG CURTIS  
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12