



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING
AND
FINANCE COMMITTEE MEETING
AGENDA**

DATE----- September 6, 2022

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call meeting to Order

PUBLIC WORKS AND SAFETY COMMITTEE MEETING:

APPROVAL OF MINUTES

Exhibit "A" Ordinance Authorizing Crows Station Fire Protection District to Annex Certain Property; Legal Description Included as Exhibit "A-1"

FINANCE COMMITTEE MEETING:

APPROVAL OF MINUTES

Exhibit "B" Appropriation Ordinance Authorizing Stipend from Arkansas State Board of Election Commissioners

Exhibit "C" Appropriation Ordinance Authorizing Grant Application Process for VOCA Grant for 2022-23

Exhibit "D": Appropriation Ordinance Authorizing Grant Application Process for STOP Grant for 2022-23

Exhibit "E" Emergency Ordinance Designating IT Services as Professional Services

Exhibit "F" Ordinance Amending 2021 Saline County Budget Ordinance 2021-31

Action Item: Court Security Request to Increase Hiring Rate of Former Employee with Retroactive Pay

Action Item: Sheriff's Office Request to Change Position Title and Approve Pay Ranges

Informational Item: Metroplan: Fort Collins Benchmarking Trip Update

Informational Item: Presentation on ARP Jail Expansion and AWIN Projects

Informational Item: ARP Proposals Update

- Salem Fire Protection District

- **Benton First Food Pantry**

ADD-ON:

COMMENTS:

**PUBLIC WORKS & SAFETY COMMITTEE MEETING
and
FINANCE COMMITTEE MEETING
August 1, 2022 MINUTES**

Committee Members:

Pat Bisbee, District 1	ABSENT	Josh Curtis, District 7
Everette Hatcher, District 2		Ed Albares, District 8
Carlton Billingsley, District 3		David Gibson, District 9
Barbara Howell, District 4		Jim Whitley, District 10
Mark Grimmatt, District 5		Clint Chism, District 11
Tammy Schmidt, District 6		J. R. Walters, District 12
		Keith Keck, District 13

PUBLIC WORKS AND SAFETY COMMITTEE MEETING

There was no business for this committee.

FINANCE COMMITTEE MEETING

Josh Curtis called the Finance Committee Meeting to Order. Motion made by J.R. Walters, second by Tammy Schmidt, to approve the Minutes for both the Public Works & Safety Committee Meeting and the Finance Committee Meeting held on July 5, 2022. Vote was unanimous, motion carried.

Exhibit "A": Ordinance Amending 2021 Saline County Budget Ordinance 2021-31 – Motion made by J. R. Walters, second by Jim Whitley, to approve Exhibit "A". Vote was unanimous, motion carried.

Exhibit "B": Ordinance Amending 2021 Saline County Budget Ordinance 2021-31 – Motion made by J. R. Walters, second by Mark Grimmatt, to approve Exhibit "B". Vote was unanimous, motion carried.

Exhibit "C": Ordinance Amending 2021 Saline County Budget Ordinance 2021-31 - Motion made by J. R. Walters, second by Carlton Billingsley, to approve Exhibit "C". Vote was unanimous, motion carried.

Action Item: Increasing Detention Officer Pay from \$14.36 to \$16.50 for 2022 – Discussion regarding the salary range, Josh Curtis stated that the range would be up to \$16.00 and then with the COLA at the beginning of the year it would go up to \$16.50. Motion made by J.R. Walters, second by Tammy Schmidt to have the Ordinance ready for the next meeting. Vote was unanimous, motion carried.

Action Item: Request to pay the 911 Communications Manager at Budgeted Amount of \$58,342, dependent upon qualifications and experience. Motion made by J. R. Walters, second by Barbara Howell, to approve this Action Item. Vote was unanimous, motion carried.

ADD-ON:

Exhibit "D": Appointments to Saline County Arkansas Waterworks & Sanitary Sewer Public Facilities Board (Woodland Hills) – Motion by J. R. Walters, second by Davey Gibson to approve Exhibit "D". Vote was unanimous, motion carried.

COMMENTS:

Keith Keck addressed the other members of the Committee regarding the bonus pay for the Detention Officers and reminded everyone that they should keep the "big picture" in mind. Don't want to just take actions that are a "band-aid" to the bigger problems. Josh Curtis stated that, in his opinion, the bigger problem lies with the penal system at the State level. Jim Whitley asked Sheriff Wright how many inmates are U.S. citizens. Sheriff said the majority are. He also shared that they are down by about 16 employees at the moment. Six deputies on patrol for each shift. There are other officers working during the day in other capacities. Cities are cooperating well with the County.

Motion to adjourn made by J. R. Walters, second by Clint Chism. Vote was unanimous, meeting adjourned.

ORDINANCE NO. 2022-

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE PROVIDING FOR THE ANNEXATION OF A PORTION OF THE UNINCORPORATED AREA OF THE COUNTY INTO THE CROWS STATION FIRE PROTECTION DISTRICT."

WHEREAS, the Crows Station Fire Protection District ("District"), established pursuant to Ark. Code Ann. § 14-284-201 et seq., is a fire protection district in Saline County, Arkansas that provides fire protection services in portions of the unincorporated area of Saline County, Arkansas.

WHEREAS, Ark. Code Ann. § 14-284-224 (a)(1)(A) states that "[w]hen petitions are filed with the board of commissioners of a fire protection district created pursuant to this subchapter containing the signatures of at least ten percent (10%) of qualified electors of a portion of the unincorporated area of the county, as determined by the number of votes cast by the qualified electors of that portion of the county for all candidates for Governor at the last preceding general election, requesting the annexation of the territory to an existing fire protection district created under this subchapter and requesting that assessed benefits be made on the property located within the area to be annexed to help finance the operation of the district, the board of commissioners shall conduct a public hearing on the petition

WHEREAS, Ark. Code Ann. § 14-284-224 (d)(1) states that "[a]s an alternative to an election on the annexation issue, if the board of commissioners of a fire protection district is in favor of the annexation, the board may refer the petitions to the county quorum court that may then accomplish the annexation by enactment of a county ordinance providing for the annexation.

WHEREAS, qualified petitions have been filed with the board of commissioners of the District requesting the annexation of the territory described in Exhibit "A-1" into the District and that assessed benefits be made on the property located within the area to be annexed to help finance the operation of the district.

WHEREAS, the board of commissioners of the District voted in favor of the property described in Exhibit "A-1" and in the qualified petitions being annexed into the District and that assessed benefits be made on the property located within the area to be annexed to help finance the operation of the district and referring the petitions to the Saline County Quorum Court to accomplish the annexation by enactment of a county ordinance so providing.

NOW THEREFORE BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:

Article 1. The Saline County Clerk has reviewed the petitions that were filed with the board of commissioners for the Crows Station Fire Protection District; and has determined that the petitions contain the signatures of at least ten percent (10%) of qualified electors located in the area described in Exhibit "___-1", as determined by the number of votes cast by the qualified electors of that portion of the county for all candidates for Governor at the last preceding general election.

Article 2. The territory described in Exhibit "A-1" shall be annexed into the Crows Station Fire Protection District and benefits shall be assessed on the property located within the area described in Exhibit "___-1" to help finance the operation of the district.

Article 3. This Ordinance shall not go into effect until sixty (60) days after its enactment and publication; and during that time, if petitions calling for a referendum on this issue are presented to the quorum court and the petitions are signed by the number prescribed in subsection (a) of Ark. Code Ann. § 14-284-224, the quorum court shall call a special election in accordance with Ark. Code Ann. § 7-11-201 et seq. on the issue of the annexation.

DATE: SEPTEMBER 19, 2022

APPROVED: _____

JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____

SPONSOR: KEITH KECK, JP DISTRICT #13

DOUG CURTIS
SALINE COUNTY CLERK

PROPOSED CROWS STATION FIRE PROTECTION DISTRICT EXPANSION

Part of sections 32,33 and 34, Township 1 North, Range 18 West and Part of sections 2, 3 and 4, Township 1 South, Range 18 West Saline County, Arkansas being more particularly described as follows:

Beginning the Northwest corner of NW1/4, SW1/4 of section 33-1N-18W; thence West 660' along the North line of NE1/4, SE1/4, section 32-1N-18W; thence South 1320'; thence East 660' to the West line section 33-1N-18W; Thence S along West line section 33 for 1320' to Southwest corner section 33-1N 18W; thence West 1322.38' to Northwest corner of lot 3 section 4-15-18W; thence South 4080.16' to Southwest corner of lot 1 section 4-15-18W; thence East 3974.29' along South line of lot 1 to the Northwest corner of NW1/4, SW1/4 section 3-15-18W; thence South 1 degree West approximately 1296.29' to Southwest corner of NW1/4, SW1/4 section 3-15-18W; thence North 88 degrees East 1352 to Southeast corner of NW1/4, SW1/4 section 3-15-18W; thence North 1 degree East 1296.30' to Northeast corner NW1/4, SW1/4 also being the south line lot 1, section 3-15-18W; thence East 2642.92 to Southwest corner of an 80 acre parcel known as 001-13959-000 in section 3-15-18W; thence North to a point on the South line of lot 3 section 3-15-18W; thence East along the South line of lot 3 to the West line of section 2-15-18W; thence continue East along south line lot 3 to the West boundary of current Crows Fire District being in section 2-15-18W; thence Northwest along the West boundary of current Crows fire district, to a point being the approximate NE corner SW1/4 34-1N-18W; thence West along the North line of the South half sections 34 and 33-1N-18W to point of beginning being the Northwest corner NW1/4, SW1/4 section 33-1N-18W.

EXHIBIT "B"

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE APPROPRIATING FUNDS RECEIVED FROM THE STATE BOARD OF ELECTION COMMISSIONERS OFFICE FOR SUPPLEMENTAL STIPEND TO ELECTION WORKERS FOR THE YEAR 2022."

WHEREAS, the County Clerk received checks from the Arkansas State Board of Election Commissioners ("State Board") as reimbursement for election workers attending required election trainings and the County Clerk Office Manager/Election Coordinator for attending required election coordinator training; and,

WHEREAS, the County compensates election workers, and also the County Clerk Office Manager/Election Coordinator, for performing such duties; and,

WHEREAS, the County Clerk requests to appropriate these funds received from the State Board to pay an additional stipend/bonus to the County Clerk Office Manager/Election Coordinator, other employees in the County Clerk's office, and Election Commissioners; and,

WHEREAS, the County will be responsible for FICA and APERS employer portion for these stipends/bonuses to the employees; and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That Fund 1000 – County General Fund shall be increased by the County Treasurer with additional Anticipated Revenues of \$2,000.00 for the year 2022.

Line Item	Description	Amount
1000.8719	Reimbursement-Elections	\$2,000.00

Article 2. That \$2,459.40 is hereby appropriated in Fund 1000 – County General Fund, Election Worker Pay-Election Commission budget as follows:

Line Item	Description	Amount
1000.0109.1036	Employee Bonus	\$2,000.00
1000.0109.1006	Social Security Match	\$153.00
1000.0109.1008	Retirement Match	\$306.40

Article 3. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: SEPTEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

RESOLUTION NO. 2022 - _____

SALINE COUNTY QUORUM COURT

A RESOLUTION authorizing the preliminary grant application process for the 2022 - 2023 VOCA Grant program.

WHEREAS, enhancing Saline County law enforcement and service to victims of domestic violence is an ongoing need which can be met by the continued employment of victim justice and assistance personnel; and

WHEREAS, the continuation funding to be requested through the 2022 - 2023 VOCA Grant Program will provide ongoing assistance for victims of domestic violence; and

WHEREAS, the Saline County Sheriff's Office Victim Advocate position funded by the VOCA Grant Program has been grant funded since 2007 with federal funds received as sub-grants from the State of Arkansas, Office of Intergovernmental Services, Victim Justice and Assistance Program (DFA/IGS/VJA); and

WHEREAS, the match requirement for the VOCA Grant Program is 20%; and is met by the employment of a County-paid Victim Advocate who performs the same duties, and

WHEREAS, members of the Saline County Quorum Court have had an opportunity to review and comment on this notification; and

NOW, THEREFORE, BE IT RESOLVED that the Saline County Quorum Court hereby authorizes and directs the Saline County Grants Administrator to submit the VOCA Grant Application.

DATE: SEPTEMBER 19, 2022

APPROVED: _____
JEFF AREY
SALINE COUNTY JUDGE
(CEO OF SALINE COUNTY)

Attest: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT NO. 12

RESOLUTION NO. 2022 - _____

SALINE COUNTY QUORUM COURT

A RESOLUTION authorizing the grant application process for the 2022-2023 STOP Grant program, and providing other assurances.

WHEREAS, enhancing Saline County law enforcement is an ongoing need which can be met by the continued employment of victim justice and assistance and certified law enforcement personnel; and

WHEREAS, the continuation funding requested through the 2022-2023 STOP Grant Program will provide ongoing investigation of domestic violence cases; and

WHEREAS, the position of Saline County Sheriff's Office Domestic Violence Unit Detective funded by the STOP Program has been grant funded since 2003 with federal funds received as a sub-grant from the State of Arkansas, Office of Intergovernmental Services, Victim Justice and Assistance Program; and

WHEREAS, the match requirement for the STOP Grant Program is 28%, and the major part of this match requirements is met with volunteer hours; and

WHEREAS, the members of the Saline County Quorum Court have had an opportunity to review and comment on the contents of the grant application; and

NOW, THEREFORE, BE IT RESOLVED that the Saline County Quorum Court hereby authorizes and directs the Saline County Grants Administrator to submit the STOP grant application.

DATE: SEPTEMBER 19, 2022

APPROVED: _____

JEFF AREY
SALINE COUNTY JUDGE
CEO OF SALINE COUNTY

ATTEST: _____

SPONSOR: J. R. WALTERS, JP DISTRICT NO. 12

DOUG CURTIS
SALINE COUNTY CLERK

EMERGENCY ORDINANCE NO. 2022-

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE CLASSIFYING INFORMATION TECHNOLOGY SERVICES AS PROFESSIONAL SERVICES WITHIN THE MEANING OF ARK. CODE ANN. §19-11-801."

WHEREAS, paragraph (c) of Ark. Code Ann. §19-11-801 authorizes a Quorum Court to elect to not use competitive bidding for other professional services not listed in subsection (b) of this code section with a two-thirds (2/3) vote of the political subdivision's governing body; and

WHEREAS, the Saline County Quorum Court deems it necessary to procure information technology services ("IT Services") as other professional services.

NOW THEREFORE BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:

Article 1. From and after the effective date of this Ordinance, IT Services are deemed professional services under Ark. Code Ann. § 19-11-801.

Article 2. EMERGENCY CLAUSE. There now exists in Saline County an immediate and pressing need for IT Services. Therefore an emergency is hereby declared to exist and this Ordinance shall be in full force and effect upon and after its date of passage.

DATE: September 19, 2022

APPROVED: _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: KEITH KECK, JP DISTRICT #13

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2022 SALINE COUNTY BUDGET ORDINANCE NO. 2021-31; TO APPROPRIATE AND TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND FOR OTHER PURPOSES."

WHEREAS, the Juvenile Court received a state grant from the Administrative Office of the Courts for \$25,000 to be used for the Juvenile Court and County offices. The Circuit Court Juvenile Judge requests to appropriate those funds to Other Miscellaneous in the Juvenile Fees Fund (3031) for the purchase small equipment items, software, and other supplies (Article 1); and,

WHEREAS, the Sheriff has coordinated with the Federal Government to assign a detective to work with the Secret Service Agency on particular cases which will result in the reimbursement of overtime paid and equipment purchased for those cases with County General (1000), Sheriff Department funds. The Sheriff would like to appropriate funds for overtime in the County General (1000), Sheriff Department budget (Article 2); and,

WHEREAS, the HR Committee and Finance Committee previously met and voted to change a position title from Detention Officer to Detention Billing Specialist (clerical position) in the Jail Fund (3017) with the approved ranges approved by the Consultant (Article 3); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$25,000.00 is hereby appropriated in the Juvenile Fees Fund (3031) budget and Juvenile Fees Fund anticipated revenue increased as follows:

Line Item	Description	Amount
3031.0414.3100	Other Miscellaneous	\$25,000.00
3031.7010	State Grants	\$25,000.00

Article 2. That the sum of \$7,000.00 is hereby appropriated in the County General Fund (1000), Sheriff Department (0400) budget as follows:

Line Item	Description	Amount
1000.0400.1055	Reimbursed Overtime	\$5,000.00
1000.0400.2002	Small Equipment	\$2,000.00

Article 3. That the sum of \$24,768.00 is hereby transferred in the County General, Treasurer Department and Treasurer Automation budgets as follows:

Transfer From	Description	Transfer To	Description
3017.0418.0107	Detention Officer	3017.0418.0107	Detention Billing Specialist

Article 4. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: SEPTEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12