



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING
AND
FINANCE COMMITTEE MEETING
AGENDA**

DATE----- February 6, 2023

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call meeting to Order

PUBLIC WORKS AND SAFETY COMMITTEE MEETING:

APPROVAL OF MINUTES

**Discussion: Central Region MetroPlan: 2050 Metropolitan Transportation Plan Inputs--
Potential Federal/State Funding for Future Saline County Highway/Road Projects**

FINANCE COMMITTEE MEETING:

APPROVAL OF MINUTES

**Exhibit "A" Ordinance Amending Emergency Ordinance No. 2021-13 Regarding the County's
Electronic Funds Transfer System**

Exhibit "B" Ordinance Amending 2022 Saline County Budget Ordinance 2021-31

Exhibit "C" Ordinance Amending 2023 Saline County Budget Ordinance 2022-36

**Action Item Verbal Approval of Transfer of Certified Patrol Officer to Transport Detention
Officer at Budgeted Amount of \$17.70 Per Hour, Retroactive to January 9, 2023**

ADD-ON:

COMMENTS:

PUBLIC WORKS & SAFETY COMMITTEE MEETING
and
FINANCE COMMITTEE MEETING
January 3, 2023 MINUTES

Committee Members:

Pat Bisbee, District 1	Josh Curtis, District 7
Everette Hatcher, District 2	Ed Albares, District 8
Carlton Billingsley, District 3	C. J. Engel, District 9
Barbara Howell, District 4	Jim Whitley, District 10
Justin Rue, District 5	Clint Chism, District 11
Rick Bellinger, District 6	J. R. Walters, District 12
	Keith Keck, District 13

PUBLIC WORKS AND SAFETY COMMITTEE MEETING

Pat Bisbee called the meeting to order. Motion made by Barbara Howell, second by Carlton Billingsley to approve the minutes from the Public Works & Safety Committee Meeting held on December 6, 2022. Vote was unanimous, motion approved.

Exhibit "A" – Saline County Quorum Court Procedural Ordinance - Motion to approve was made by Keith Keck, second by Barbara Howell. Vote was unanimous, motion carried.

Exhibit "B" – Office of Emergency Management Arkansas Public Safety Communications Grant Program Resolution - Motion to approve made by Keith Keck, second by Carlton Billingsley. Vote was unanimous, motion carried.

Action Item: Delegate for AAC – Motion made by Josh Curtis to appoint Keith Keck as the AAC Delegate, second by Clint Chism. Vote was unanimous, motion approved.

Motion to Adjourn made by Ed Albares, second by Barbara Howell. Vote was unanimous, meeting adjourned.

FINANCE COMMITTEE MEETING

Josh Curtis called the Finance Committee Meeting to Order. Motion made by Pat Bisbee, second by Barbara Howell, to approve the Minutes for the Finance Committee Meeting held on December 6, 2022. Vote was unanimous, motion carried.

Exhibit "C" – Ordinance Amending 2022 Saline County Budget Ordinance 2021-31 – Motion to approve made by Carlton Billingsley, second by Barbara Howell. Vote was unanimous, motion carried.

ADD ON: None

COMMENTS: Keith Keck asked if the Finance Committee could get an update on the ARP Funds during the April Committees Meeting. Angie Drummond and Will Gruber will work to get that presentation together. Clint Chism also asked if we could get a report on JCI and the solar array regarding energy savings. Angie Drummond and Will Gruber will also get the information Mr. Chism requested prepared.

Motion to adjourn made by J. R. Walters, second by Barbara Howell. Vote was unanimous, meeting adjourned.

EMERGENCY ORDINANCE NO. 2023 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE TO UPDATE AND AMEND EMERGENCY ORDINANCE NO. 2021-13, REGARDING AN ELECTRONIC FUNDS TRANSFER SYSTEM, AND FOR OTHER APPROVED WARRANTS DEEMED NECESSARY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES."

WHEREAS, Arkansas Code Annotated § 14-24-121(a) allows for the Quorum Court of each county to establish an electronic funds transfer system for payment of any account allowed against the county; and

WHEREAS, Arkansas Code Annotated § 14-24-121(d) further stated that a single electronic funds transfer may contain payments to multiple payees, appropriations, characters, and funds; and

WHEREAS, the Quorum Court passed Emergency Ordinance No. 2021-13 on May 17, 2021, establishing an electronic funds transfer system, as authorized by Arkansas Code Annotated § 14-24-121(b); and

WHEREAS, the purpose of Emergency Ordinance No. 2021-13 was broad, seeking to reduce costs and increase efficiencies by authorizing electronic funds transfers for payroll direct deposits payroll taxes, Arkansas Public Employees Retirement System (APERS) benefits transfers, employee benefits payments, voluntary payroll products, Department of Finance and Administration (DFA) Sales and Use Tax payments, and any approved electronic funds transfers deemed necessary; and

WHEREAS, to continue costs reductions and efficiency increases, the County Treasurer's Office, with the support of the Financial Management Office, plans to increase the scope of the County's electronic funds transfers beyond those addressed in Emergency Ordinance 2021-13,

WHEREAS, the County's electronic funds transfers will include payments from the Saline County Treasurer's funds and accounts to, including but limited to, the State, school districts, municipalities, fire protection districts, improvement districts, and any other entities where approved electronic funds transfers are deemed necessary; and

NOW, THEREFORE, BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:

Article 1. That the County established an electronic payment system with Emergency Ordinance 2019-05, which provides for internal accounting controls and documentation for audit and accounting purposes.

Article 2. That Saline County Emergency Ordinances 2019-05 and 2021-13 are hereby amended.

Article 3. That all parts of Saline County Emergency Ordinance No. 2019-05 and 2021-13 that are in conflict with this Ordinance are hereby repealed.

Article 4. That the Financial Management Office, with the support of the Treasurer's Office, is authorized to make electronic funds transfers for payroll direct deposits, payroll taxes, APERS benefits transfers, employee benefits payments, voluntary payroll payments, DFA Sales and Use Tax payments; and, payments from the Saline County Treasurer's funds and accounts to, including but not limited to, the State, school districts, municipalities, fire protection districts, improvement districts, and any other entities where approved electronic funds transfers are deemed necessary; and

Article 5. That the county's electronic payment method and warrant transfer system was reviewed by Legislative Audit on December 3, 2015.

Article 6. That the county's electronic funds transfer system complies with the information systems best practices and was approved by the Legislative Joint Auditing Committee on March 4, 2016, as per Arkansas Code Annotated §14-24-121.

Article 6. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications and, to this end, the provisions of this Ordinance are declared severable.

Article 7. As time is of the essence in ensuring that the County can continue to reduce costs and increase efficiencies, along with ensuring that the County's electronic funds transfers system is operational, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

DATE: February 21, 2023

APPROVED: _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J.R. WALTERS, J.P. DISTRICT #12

EXHIBIT "B"

APPROPRIATION ORDINANCE NO. 2023 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2022 SALINE COUNTY BUDGET ORDINANCE NO. 2021-31; ANTICIPATE REVENUE AND TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the County received several grants that required the County General Fund to front the money and be reimbursed at a later date. Such grants will reimburse the funds to the County General Fund upon the County receiving such reimbursement in FY 2023. The County Judge requests to appropriate additional funds in Fund 1000 – County General, Funding for Reimb Grants (0127) budget to cover these grant funds that were upfronted (Article 1); and,

WHEREAS, the Sheriff requests to transfer funds in Fund 1000 – County General Fund, Sheriff Department (0400) budget for Parts & Repairs line item expenditures (Article 2); and,

WHEREAS, the County Judge requests to appropriate funds in Fund 2000 – County Road Fund, Road Department (0200) budget for Capital Outlay – AHD & Construction project expenditures for the year 2022, related to the various Road Department projects and appropriate revenues received from various projects federal grants for 2022, received by the County Treasurer (Article 3); and,

WHEREAS, the Quorum Court approved Ordinance 2022-4 to transfer ARP funds related to Fund 1006 – ARP Revenue Replacement Fund, as allowed by the federal guidelines, the County Financial Management Department requests to appropriate funds in Fund 3046 – American Rescue Plan Fund (Article 4); and,

WHEREAS, the Airport Commission sold property in 2022 and created Fund 3416 – Saline County Airport Special Projects Fund with the proceeds, and a portion of those funds were expensed to upfront reimbursable expenses from various state and federal grants, the Airport Commission requests to appropriate funds in Fund 3416 – Saline County Airport Special Projects Fund budget (Article 5); and,

WHEREAS, the Airport Commission received a reimbursable State Grant and expensed funds from the Saline County Special Projects Fund to upfront the expenses, the Airport Commission requests to appropriate funds in Fund 3514 – Saline County State Grants Fund budget to reimburse such fund (Article 6); and,

WHEREAS, the Airport Commission received a Federal Grant in 2022, the Airport Commission requests to appropriate the grant fund expenses in Fund 3762 – Saline County Airport Federal Fund budget (Article 7); and,

WHEREAS, the year 2022 is the first year that Saline County Financial Management Department, along with the Airport Commission, has created a budget and maintained the finances of the Saline County Airport in the County financial management system. Several budget line items were under budgeted. The Airport Commission requests to appropriate additional funds in Fund 7001 – Saline County Airport Fund budget (Article 8); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$152,719.00 is hereby appropriated in the County General Fund, Funding for Reimb. Grants (0127) Department budget as follows:

Line Item	Description	Amount
1000.0127.9999	Transfers Out	\$152,719.00

Article 2. That the sum of \$102,117.00 is hereby transferred in the County General Fund, Sheriff Department budget and anticipated revenues increased as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0400.1002	Part-Time Help	1000.0400.2023	Parts & Repairs	\$4,054.00
1000.0400.1005	Overtime	1000.0400.2023	Parts & Repairs	\$5,507.00
1000.0400.1009	Health Ins. Match	1000.0400.2023	Parts & Repairs	\$8,062.00
1000.0400.1037	Certificate Pay	1000.0400.2023	Parts & Repairs	\$4,650.00
1000.0400.3071	Rent-Mach&Equip	1000.0400.2023	Parts & Repairs	\$14,552.50
1000.0400.3100	Miscellaneous	1000.0400.2023	Parts & Repairs	\$12,866.50
1000.0400.4005	Capital Outlay-Vehicle	1000.0400.2023	Parts & Repairs	\$4,870.00
1000.0400.0109	Sher Patrol Sergeant	1000.0400.2023	Parts & Repairs	\$19,354.00
1000.0400.0123	Sher Patrol Deputy	1000.0400.2023	Parts & Repairs	\$10,898.00
1000.0400.0126	Sher Patrol Deputy(K9)	1000.0400.2023	Parts & Repairs	\$13,870.00
1000.0400.0130	Sher Patrol Deputy	1000.0400.2023	Parts & Repairs	\$3,433.00

Article 3. That the sum of \$1,621,746.00 is hereby appropriated in the County Road Fund budget and anticipated revenues be increased by \$1,924,614.00 for federal grants received as follows:

Line Item	Description	Amount
2000.0200.4008	Capital Outlay-AHD & Const	\$1,621,746.00
2000.7109	Other Federal Grants	\$1,924,614.00

Article 4. That the sum of \$10,000,000.00 is hereby appropriated in Fund 3046 – American Rescue Fund budget as follows:

Line Item	Description	Amount
3046.0193.9999	Transfers Out	\$10,000,000.00

Article 5. That the sum of \$288,161.26 is hereby appropriated in Fund 3416 – Saline County Airport Special Projects Fund budget as follows:

Line Item	Description	Amount
3416.0900.3004	Engineering & Architect Serv	\$3,875.00
3416.0900.3009	Other Professional Services	\$284,286.26

Article 6. That the sum of \$122,080.02 is hereby appropriated in Fund 3514 – Saline County Airport State Grants Fund budget as follows:

Line Item	Description	Amount
3514.0900.9999	Transfers Out	\$122,080.02

Article 7. That the sum of \$215,024.97 is hereby appropriated in Fund 3762 – Saline County Airport Federal Grants Fund budget as follows:

Line Item	Description	Amount
3762.0900.3004	Engineering & Architect Serv	\$14,032.52
3762.0900.4006	Capital Outlay-Construction	\$200,992.45

Article 8. That the sum of \$416,903.11 is hereby appropriated in Fund 7001 – Saline County Airport Fund budget as follows:

Line Item	Description	Amount
7001.0900.2007	Fuel, Oil & Lube	\$190,995.39
7001.0900.3009	Other Professional Services	\$3,704.97
7001.0900.3105	Sales Taxes	\$40,857.00
7001.0900.4006	Capital Outlay	\$106,345.75
7001.0900.9999	Transfers Out	\$75,000.00

Article 9. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It was approved by Saline County Finance Committee on February 6, 2023 and recorded in the minutes.

DATE: FEBRUARY 21, 2023

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

EXHIBIT "C"

APPROPRIATION ORDINANCE NO. 2023 - ____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the Sheriff's VOCA Victim Advocate Grant did not allow for the total increase for the employee paid by such grant for 2022-23 grant year. The Sheriff requests to appropriate an additional salary line to the Fund 1000 – County General, Sheriff Department (0400) budget to allow this employee to have the same level of pay as other deputies in the department (Article 1); and,

WHEREAS, the County Treasurer would like to update various equipment, update the office, and purchase additional supplies for the office. She requests to appropriate additional funds in Fund 3000 – Treasurer's Automation Fund of \$10,000 for the necessary updates (Article 2); and,

WHEREAS, the Saline County Airport Commission approved a ten percent (10%) increase for the Saline County Airport Manager for the 2023 budget year. The Saline County Airport is an Enterprise Fund, with a separate Commission, overseeing a budget that supports itself with revenues. The Airport Commission requests to appropriate additional funds in Fund 7001 - Saline County Airport Fund budget (Article 3); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$1,598.61 is hereby appropriated in Fund 1000 – County General Fund, Sheriff Department (0400) budget as follows:

Line Item	Description	Amount
1000.0400.0163	Sher-Victim Advocate	\$1,300.00
1000.0400.1006	Social Security Match	\$99.45
1000.0400.1008	Retirement Match	\$199.16

Article 2. That the sum of \$10,000.00 is hereby appropriated in Fund 3000 – Treasurer's Automation Fund budget as follows:

Line Item	Description	Amount
3000.0103.2001	Supplies	\$3,000.00
3000.0103.2002	Small Equipment	\$3,000.00
3000.0103.2020	Building Materials & Supplies	\$4,000.00

Article 3. That the sum of \$1,341.60 is hereby appropriated in Fund 7001 – Saline County Airport Fund budget as follows:

Line Item	Description	Amount
7001.0900.0101	Airport Manager	\$1,091.00
7001.0900.1006	Social Security Match	\$83.46
7001.0900.1008	Retirement Match	\$167.14

Article 4. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It was approved by Saline County Finance Committee on February 6, 2023 and recorded in the minutes.

DATE: FEBRUARY 21, 2023

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12